

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
November 4, 2021**

**Members Present:** Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Ron Dantin (Lafourche), Lynne Farlough (St. John the Baptist), Adriane Kyle (St. Mary) and Becky Hohensee (Terrebonne)

**Members Absent:** Cheryl Richoux Torres (Terrebonne)

**Guest in attendance:** Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), and Macy Comeaux (HR Director)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:00 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Executive Director called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the October 14, 2021 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of October 14, 2021 Board Meeting, seconded by Ms. Becky Hohensee, motion carried and minutes were approved.
Board Issues	<ul style="list-style-type: none"> <li>• <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</li> <li>• <u>Board Conflict of Interest Attestations:</u> Ms. Schilling requested all Board Members review and sign the Board Conflict of Interest Attestations, and return to Ms. Benton.</li> <li>• <u>St. James Parish Vacant Board Seats:</u> Ms. Schilling reported she is planning to get on the Agenda for the St. James Parish Council Meeting to discuss finding a prospective candidate for their parish.</li> <li>• <u>BLFHF Letter:</u> Mr. Zeringue discussed the BLFHF Letter. Board members have reviewed the letter and additions/deletions have been made to the document. Mr. Zeringue also stated in addition to sending the letter to Mr. Michel, the Board has also requested the letter be sent to the BLFHF Board. <ul style="list-style-type: none"> <li>○ Ms. Lynne Farlough motioned to approve the BLFHF Letter to be sent out to Mr. Michel and the BLFHF Board, seconded by Mr. Ray Nicholas, motion carried.</li> </ul> </li> </ul>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Update on SCLHSA Sites:</u> Ms. Schilling gave an update on SCLHSA Sites. The repairs at RPBH have been completed this week. Ms. Schilling did a walk through yesterday with Mr. Theriot. There are a few minor things to do before bringing staff back. Ms. Schilling also reported construction has begun at LBHC and the staff has been working out of the medical side. We are still waiting on pricing on roofing for both sites (RPBHC and LBHC). Ms. Schilling met with the Landlord for TBHC in regards to minor damages to both TBHC and DD. He is working on repairs. SMBHC is good. Ms. Schilling also discussed once the work is completed at LBHC, they will begin to repair damages at Regal Row.</li> <li>• <u>Community Outreach/Mobile Unit Deployment:</u> Ms. Renee Ring, along with some staff members, continue to go out to shelters. Many of the shelters are about to close down. Ms. Schilling reported we were asked to pull data comparing the last two years on Tele-Health services. In FY20, 29.5% usage Tele-Health; In FY21, 74.7% usage Tele-Health. In July 2021 to October 2021, 27% usage Tele-Health.</li> </ul>

Executive Director Report (cont'd)	<p>Ms. Schilling also discussed the recent incident in Houma where a man was shot and killed. His mother contacted a dispatcher and did everything she could do in the situation. On Tuesday, Ms. Schilling shared information with WDSU, and today on HTV. Ms. Schilling discussed the importance of having more officers trained in Crisis Intervention Training.</p> <ul style="list-style-type: none"> <li>• <u>Louisiana Spirit (LA Spirit) Initiative</u>: Ms. Schilling discussed the Louisiana Spirit (LA Spirit) Initiative. SCLHSA has been approved for funding. LDH requested an extension with SAMSA and it was approved, we have 60 days to spend down. Ms. Schilling will meet with Ms. Hebert and Ms. Ring to begin working on the hiring/training process.</li> <li>• <u>Fairview/Claire House Discussion</u>: Ms. Schilling discussed a recent conversation with the Director of Odyssey House in New Orleans informing Ms. Schilling he met with St. Mary Parish Government and would like to meet with us in regarding to taking over Fairview/Claire House. Ms. Schilling and Ms. Hebert had a conversation with Mr. LaGrange with St. Mary Parish Government concerning Fairview. Mr. LaGrange stated they have lost money in recent years and they were thinking of moving forward with Odyssey House. Ms. Schilling is going to schedule a meeting with Fairview/Claire House to discuss the situation further and share updates at a later time.</li> <li>• <u>Annual Marketing Report</u>: Ms. Schilling reviewed the FY21 Marketing Report. The Marketing Report includes Facebook Impressions, Customer Service Email Appointment Requests, Website User Acquisitions, Top 5 Webpages Visited, Events Held and Individuals Reached at Events.</li> <li>• <u>LDH Business Plan</u>: Ms. Schilling reviewed the LDH Business Plan. The Plan defines how LDH will measurably improve its programs, services and outcomes in the upcoming year.</li> <li>• <u>American Recovery Act Plan (ARAP) Funding</u>: Ms. Schilling reviewed SCLHSA Supplemental Funds ARPA Initiatives to include Treatment and Prevention. The plan was turned in today.</li> </ul>
Fiscal Report	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (September)</u>: Ms. Folse reviewed the FY 21-22 Budget Analysis for September as of 9/30/2021 including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Revenue Report (June, July, August)</u>: Ms. Folse reviewed the FY 21-22 for September as of 9/30/21, reflecting collections including recoupments/write-offs/adjustments as of 9/30/2021. <ul style="list-style-type: none"> <li>○ Ms. Barbra Fuselier motioned to approve the FY 21-22 September Budget Analysis as of 9/30/2021, seconded by Mr. Ray Nicholas, motion carried.</li> <li>○ Mr. Ray Nicholas motioned to approve the FY21-22 Revenue Report for September as of 9/30/2021, seconded by Ms. Lynne Farlough, motion carried.</li> </ul> </li> </ul>
Operational Report	<p><u>Operation Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>Agency Statistics</u>: Ms. Bonner reviewed the Agency Statistics to include Services Provided by Behavioral Health Centers FY21 and FY20 Shows and No-Shows, and Total Services Provided. Ms. Bonner also reviewed Developmental Disabilities Entry Unit – Shows and No Shows, FY21 and FY 20 Requests for Services, and FY21 and FY20 Persons Served by Priority. Mr. Cagle reviewed the Individual &amp; Family Supports, Flexible Family Funding, &amp; Crisis FY21 and FY20 Persons Served and Waiver Recipients.</li> <li>• <u>Patient Satisfaction Surveys</u>: Ms. Bonner reviewed the fourth Quarter Behavioral Health Client Satisfaction/Outcome Survey Results, and Developmental Disability Client Satisfaction/Outcome Survey Results.</li> <li>• <u>LaPAS</u>: Ms. Bonner reviewed LaPAS for FY'21 end of the year. The report included Administration Activities, Behavioral Health Services, Integrated Care, Developmental Disabilities and General Performance Indicators. The General Performance Indicators are reported only at the end of the year and the Report is public knowledge on how we perform. We have to respond to anything over a 5% decrease.</li> <li>• <u>Performance Indicators</u>: Ms. Bonner reviewed the FY20 Performance Indicators. The Performance Indicators are broken down by Sites/Programs. SCLHSA CARF Accreditation requires certain Indicators in Access, Efficiency, Effectiveness and Satisfaction.</li> </ul>

